

KRITERIJI ZA DODJELU - IZRADA PRJAVE

Components of an application

Part A

- **General info** of the project
- **Identification** of consortium
- **Overall budget** per organisation

Part B

- **Technical description** of the proposal:
 - Relevance
 - Quality
 - Impact
 - Work plan
 - Work packages...

Part C

- **Key Performance Indicators**

Budget Calculator

- **Detailed budget** per organisation and per work package

KRITERIJI ZA DODJELU - OCJENJIVANJE

Vrsta partnerstva:

Suradnička

Mala

Kriteriji ocjenjivanja

Relevantnost projekta

max. 25 bodova

30 bodova

Kvaliteta projektnog plana i provedbe

max. 30 bodova

30 bodova

**Kvaliteta sporazuma o partnerstvu
i suradnji**

max. 20 bodova

20 bodova

Učinak

max. 25 bodova

20 bodova

- najmanje **70 bodova** za **Suradnička** a **60** za **Mala partnerstva** te
- najmanje **1/2** od max. broja bodova u svakoj od kategorija/kriterija za dodjelu

1. Relevance

Ciljevi i prioriteti Erasmus programa i našeg projekta su isti/usklađeni

Prijedlog treba imati **dodanu vrijednost na razini EU-a** (EU dimenzija)

Konzorcij treba biti odgovarajući za postizanje ciljeva

Kod SCP, SNCSE, CB važna je :

- inovativnost
- komplementarnost sa prethodnim projektima
- analiza potreba

najviše 25 (SCP) odnosno 30 (SSCP) bodova

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1. Relevance

Opis trenutnog stanja/problema (as-is analysis)

Koji dio problema želimo riješiti i kakvu promjenu napraviti? (identification of needs)

Koji su ciljevi našeg projekta? (goals and objectives)

Zašto bi nam Erasmus (su)financirao projekt?

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KRITERIJI ZA DODJELU

Relevantnost projekta

1. RELEVANCE

1.1 Background and general objectives

Background and general objectives

Please address all guiding points presented in the Call document/Programme Guide under the award criterion 'Relevance'.

Describe the background and rationale of the project.

How is the project relevant to the scope of the call? How does the project address the general objectives of the call? What is the project's contribution to the priorities of the call?

Insert text

- Opis trenutnog stanja/problema, koji dio problema želimo riješiti i kakvu promjenu napraviti?
- Da li/kako smo u projekt uključili prioritet „uključivost i raznolikost” (da bi se projekt smatrao izuzetno relevantnim)?
- Projekt promiče zajedničke vrijednosti EU (poštivanje ljudskog dostojanstva, slobode, demokracije, ravnopravnosti, vladavine prava i ljudskih prava, suzbijanje svih oblika diskriminacije)
- Profil, iskustvo i aktivnosti organizacija sudionica odgovaraju području prijave

Relevantnost projekta

1.2 Needs analysis and specific objectives

Needs analysis and specific objectives

Please address the specific conditions/objectives set out in the Call document/ Programme Guide, if applicable.

Describe how the objectives of the project are based on a sound needs analysis in line with the specific objectives of the call. What issue/challenge/gap does the project aim to address? The objectives should be clear, measurable, realistic and achievable within the duration of the project. For each objective, define appropriate indicators for measuring achievement (including a unit of measurement, baseline value and target value).

For low value grants (less or equal to 60.000 EUR), it is not necessary to describe sound needs analysis and to define indicators for measuring achievement.

Insert text

- Koji su ciljevi našeg projekta i koji dio prethodno opisanog problema rješava, kakvu će promjenu potaknuti/napraviti?
- Tko će sudjelovati u projektu: profil, iskustvo i aktivnosti organizacija sudionica trebaju odgovarati području prijave
- Prijedlog treba počivati na stvarnoj i primjerenom analizi potreba
- Prijedlog bi trebao omogućiti stvaranje sinergija između različitih područja obrazovanja, osposobljavanja, mladih i sporta ili potencijalno imati veliki učinak na jedno ili više tih područja

KRITERIJI ZA DODJELU OPĆENITE PREPORUKE

- **definirajte ciljeve po SMART principu** (i budite objektivni, izbjegavajte subjektivne izjave)
 - citirajte/pozovite se na relevantne preporuke/dokumente EU, agencija pri Ujedinjenim Narodima i Olimpijskog odbora te
 - politike i dokumente koji se bave temama kao i vaš projekt
- **pažljivo (i pametno) odaberite projektne partnere** – kombinacija iskusnih i novih partnera, komplementarna znanja, zemljopisna raspodjela,
- pišite zanimljivo da **zainteresirate evaluatore**
 - zanimljiv projektni sažetak!
 - projektna prijava nije roman – izbjegavajte običan tekst, koristite „bullet point“-e, kurziv ili podebljajte tekst - naglasite najvažnije za evaluatore/smanjite rizik da preskoče odlomak koji je za vas vrlo važan, ali ga niste istaknuli.



KRITERIJI ZA DODJELU OPĆENITE PREPORUKE

Communication, dissemination and visibility of funding
Describe the communication and dissemination activities which are planned in order to promote the activities/results and maximise the impact (to whom, which format, how many, etc.).

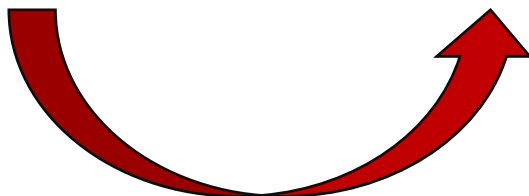
Clarify how you will reach the target groups, relevant stakeholders, policymakers and the general public and explain the choice of the dissemination channels.

Describe how the visibility of EU funding will be ensured.

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KRITERIJI ZA DODJELU OPĆENITE PREPORUKE

The dissemination of project, its activities and results is one of key elements of project and its effectiveness is essential to the ultimate success of every project. With developed dissemination plan and measures we are aiming to: raise awareness about benefits of swimming, promote social inclusion and equal opportunities in sport/swimming for people with disabilities and ways of encouragement/motivation to get engaged into swimming, inform & educate targeted sport community (swimming sport's associations, clubs, their coaches and HE teachers) about swimming, Halliwick Concept and Gala competition and its positive impact on people with disabilities, promote & "sell" Halliwick Concept and Gala competition to wide community (swimming sport's associations, clubs, their coaches, swimmers and their parents), raise awareness about opportunities and benefits that swimming, Halliwick Concept and Gala competition are offering to people with disabilities.

Project results will be disseminated inside the project's partner organisations to all coaches, swimmers and their parents: namely, knowledge building regarding various Halliwick topics and two simulations of Gala competition apart from knowledge sharing and/or transfer and quality check that new knowledge is acquired properly, will also have dissemination nature since coaches of partner organisations, swimmers and their parents will be invited to join events and, besides learning about Halliwick and Gala competition, to learn about project and project's goals/objectives.

Project results will be also disseminated outside the project's partner organisations since we will not invite only participants "connected" to partner organisations to mentioned events, but other interested stakeholders as well (coaches outside of project team, swimming clubs, associations, HE teachers, swimmers, parents, - final beneficiaries of the project) making project dissemination as wide as possible.

Dissemination instruments will ensure the visibility of the project and increase awareness of project members, target groups and wide range of stakeholders of project's objectives and activities: Identity - the project will develop its own logo - graphic identity, which will be applied to website and all visibility materials (like banners, memos, in mail signatures, etc...), to achieve a consistent appearance of all project related communication. A specialized agency will be engaged for creating LET'S SWIM identity; Project website - the communication of the project will be organized around a website, whose functions will be: presenting the project, the project partners and key contributors and informing interested stakeholders about project progress and ongoing activities, creating awareness of project and its results

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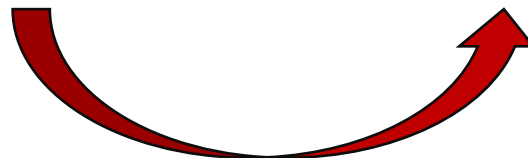
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KRITERIJI ZA DODJELU OPĆENITE PREPORUKE

stated in numerous Guidelines, Recommendations and other relevant EU and national documents, just to mention some:

- **Council Recommendation on HEPA/health-enhancing physical activity³** where it stated that „The benefits of physical activity, including **regular sporting activity and exercise, across the life course are paramount and include lowered risk** of cardiovascular disease and of some types of cancers and diabetes, improvements in musculoskeletal health and body weight control, as well as positive effects on mental health development and cognitive processes.” (this is also Erasmus+ Sport priority: **Encourage participation in sport and physical activity** by supporting the implementation of the Council Recommendation on health-enhancing physical activity²). LET'S SWIM project gives contribution in reaching following Recommendation's indicators: Children and adolescents reaching the minimum WHO recommendation on physical activity for health or equivalent national recommendations; Health-oriented sport clubs. Project's contribution is even more important considering the fact that individuals with intellectual disabilities are a population particularly at risk for the health consequences of high levels of sedentary behavior⁴.

- European Union **Work Plan for Sport⁵**, which in part (12) states that the “(3) Sport and society, in particular **social inclusion, the role of coaches, education in and through sport**, sport and health, sport and environment and sport and media, as well as sport diplomacy” is one of three themes and key topics that should be given priority by Member States and the Commission for the period covered by Work Plan

- **European Disability Strategy 2010-2020⁶**, which emphasizes the importance of promoting participation in sports and the organization of disability specific events

- **Developing the European Dimension in Sport⁷** which is part of the Europe 2020 strategy and is, among others, based on UN Convention on the Rights of Persons with Disabilities (that the EU and its Member States have signed the UN Convention on the Rights of Persons with Disabilities, which includes the obligation to take appropriate measures to make these rights effective). It in part Social inclusion in and through sport emphasizes that “Persons with disabilities have the right to participate on an equal basis with others in sporting activities”. Document states that “Sport can also be a vehicle to promote social inclusion of minorities and other vulnerable or disadvantaged groups and contribute towards better understanding”.

³ Council Recommendation on health-enhancing physical activity - HEPA ([link](#))

Preporuka: u okviru relevantnosti, naglasite poveznice sa **EU Work Plan for Sport (2024-2027)** i **Council recommendation of HEPA**

te kako projekt potiče fizičku aktivnost ciljane grupe, kako promiče integritet i pozitivne vrijednosti u sportu, važnost edukacije (dvojne/dual karijere, kompetencije trenera i sportskog osoblja, ...), jednakopravnost i EU vrijednosti

Relevantnost projekta

1.3 Complementarity with other actions and innovation — European added value

Complementarity with other actions and innovation

Explain how the project builds on the results of past activities carried out in the field, and describe its innovative aspects (if any).

Explain how the activities are complementary to other activities carried out by other organisations (if applicable). Illustrate the trans-national dimension of the project; its impact/interest in the EU area; possibility to use the results in other countries, potential to develop cross-border cooperation among Programme countries and Partner countries, if applicable, etc.

Insert text

Pokazati da je prijedlog

- **inovativan**
- **nadopunjuje druge inicijative** koje organizacije sudionice već provode
- da **ostvaruje dodanu vrijednost na EU razini** rezultatima koji se ne bi mogli postići provođenjem aktivnosti u jednoj zemlji i/ili **omogućuje sinergije** te **izgradnju kapaciteta partnera** za sudjelovanje u prekograničnoj suradnji i umrežavanju (za mala suradnička partnerstva)

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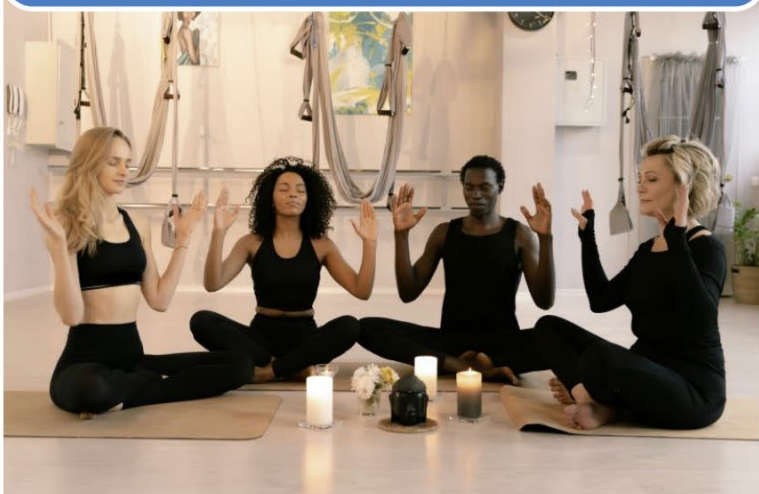
Kvaliteta projektnog plana i provedbe

2.1. Project design & Implementation

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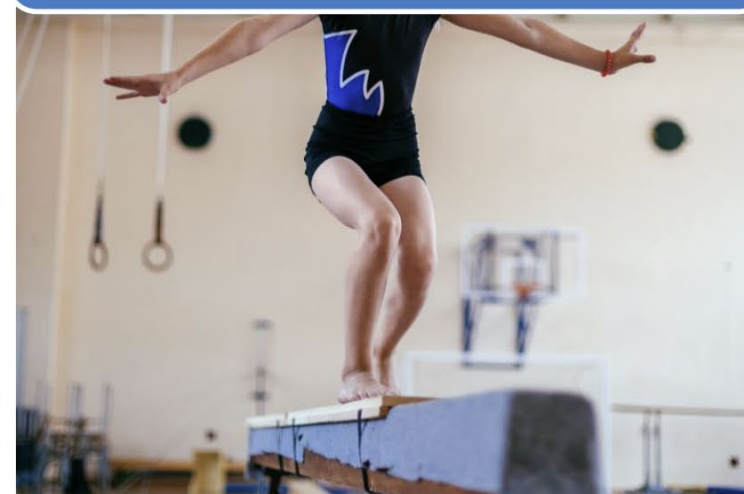
Objectives



Methodology



Cost effectiveness



najviše 30 (SCP, SSCP) bodova



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Kvaliteta projektnog plana i provedbe

2. QUALITY

2.1 PROJECT DESIGN AND IMPLEMENTATION Opišite

2.1.1 Concept and methodology

Concept and methodology

Please address all guiding points presented in the Call document/Programme Guide under the award criterion 'Quality of the project design and implementation'.

Outline the approach and methodology behind the project. Explain why they are the most suitable for achieving the project's objectives.

Insert text

- **ciljeve projekta:** trebaju biti jasno definirani, realni, povezani sa potrebama partnera i njihovih ciljnih skupina
- **metodologiju projekta** (kako ćete provesti projekt i ostvariti projektne ciljeve)
- **plan rada** projekta i faze za pripremu, provedbu, i dijeljenje rezultata projekta
- kako su proj.aktivnosti **otvorene za osobe s manje mogućnosti**, pristupačne i uključive
- objasnite zašto je opisani način provedbe projekta najbolji za postizanje planiranih rezultata

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Kvaliteta projektnog plana i provedbe

2.1.2 Project management, quality assurance and monitoring and evaluation strategy

Project management, quality assurance and monitoring and evaluation strategy

Please address the specific conditions set out in the Call document/ Programme Guide.

Describe the measures foreseen to ensure that the project implementation is of high quality and completed in time.

Describe the methods to ensure good quality, monitoring, planning and control.

Describe the evaluation methods and indicators (quantitative and qualitative) to monitor and verify the outreach and coverage of the activities and results (including unit of measurement, baseline and target values). The indicators proposed to measure progress should be relevant, realistic and measurable.

For low value grants (less or equal to 60.000 EUR), it is not necessary to describe evaluation methods and indicators to monitor the outreach and coverage.

Insert text



PLAVOMORE

Opišite:

- **upravljanje troškovima** projekta, prikažite raspodjelu sredstava po svakoj aktivnosti „dokažite“ da je **projekt isplativ** i da svaka aktivnosti ima odgovarajuća sredstva
- mjere za **kontrolu kvalitete, praćenje i evaluaciju** s kojima će provedba biti kvalitetna, a sve planirano biti i realizirano u zacrtanim vremenskim i budžetnim okvirima
- hoćete li/koje ćete **digitalne alate i metode učenja** (kao nadopunu aktivnostima uz fizičku prisutnost) koristiti
- na koji će način projekt biti **prihvatljiv za okoliš** i u kojim fazama **uključuje zelenu praksu**



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Kvaliteta projektnog plana i provedbe

2.1.3 Project teams, staff and experts

Project teams and staff

Describe the project teams and how they will work together to implement the project.

List the staff included in the project budget (budget category A) by function/profile (e.g. project manager, senior expert/advisor/researcher, junior expert/advisor/researcher, trainers/teachers, technical personnel, administrative personnel etc. and describe shortly their tasks. If required by the Call document/Programme Guide, provide CVs of all key actors.

| Name and function | Organisation | Role/tasks | Professional profile and expertise |
|-------------------|--------------|------------|------------------------------------|
| | | | |
| | | | |

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Kvaliteta projektnog plana i provedbe

Outside resources (subcontracting, seconded staff, etc)

If you do not have all skills/resources in-house, describe how you intend to get them (contributions of members, partner organisations, subcontracting, etc).

If there is subcontracting, please also complete the table in section 4.

Insert text

2.1.4 Cost effectiveness and financial management

Cost effectiveness and financial management *(n/a for prefixed Lump Sum Grants)*

Not applicable.

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Kvaliteta projektnog plana i provedbe

2.1.5 Risk management

Critical risks and risk management strategy

Describe critical risks, uncertainties or difficulties related to the implementation of your project, and your measures/strategy for addressing them.

Indicate for each risk (in the description) the impact and the likelihood that the risk will materialise (high, medium, low), even after taking account the mitigating measures.

Note: *Uncertainties and unexpected events occur in all organisations, even if very well-run. The risk analysis will help you to predict issues that could delay or hinder project activities. A good risk management strategy is essential for good project management.*

For low value grants (less or equal to 60.000 EUR), it is not necessary to present critical risks and risk management strategy.

| Risk No | Description | Work package No | Proposed risk-mitigation measures |
|---------|-------------|-----------------|-----------------------------------|
| | | | |

KRITERIJI ZA DODJELU

Kvaliteta projektnog plana i provedbe

4. WORK PLAN, WORK PACKAGES, TIMING AND SUBCONTRACTING

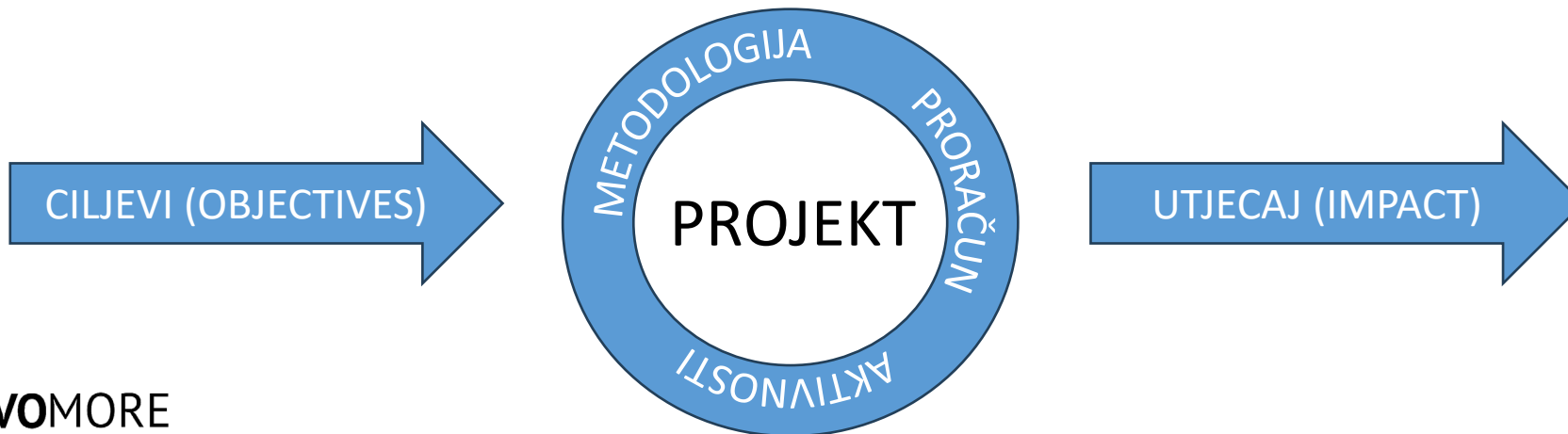
4.1 Work plan

Work plan

Provide a brief description of the overall structure of the work plan (list of work packages or graphical presentation (Pert chart or similar)).

Insert text

- pazite da ste konzistentni: ciljevi, metodologija, aktivnosti, proračun i utjecaj projekta trebaju biti usklađeni i skladno se dopunjavati



KRITERIJI ZA DODJELU

Kvaliteta projektnog plana i provedbe

4. WORK PLAN, WORK PACKAGES, TIMING AND SUBCONTRACTING

4.1 Work plan

Work plan

Provide a brief description of the overall structure of the work plan (list of work packages or graphical presentation (Pert chart or similar)).

Insert text

4.2 Work packages and activities

WORK PACKAGES

This section concerns a detailed description of the project activities.

*Group your activities into work packages. **A work package means a major sub-division of the project.** For each work package, enter an objective (expected outcome) and list the activities, milestones and deliverables that belong to it. The grouping should be logical and guided by identifiable outputs.*

Projects should normally have a minimum of 2 work packages. WP1 should cover the management and coordination activities (meetings, coordination, project monitoring and evaluation, financial management, progress reports, etc) and all the activities which are cross-cutting and therefore difficult to assign to another specific work package (do not try splitting these activities across different work packages). WP2 and further WPs should be used for the other project activities. You can create as many work packages as needed by copying WP1. The last WP should be dedicated to Impact and dissemination

For low value grants (less or equal to 60.000 EUR), it is possible to use a single work package for the entire project (WP1 with the project acronym as WP name).

Please refer to the Call Document/Programme Guide for specific requirements concerning the number and the typology of work packages.

 *Enter each activity/milestone output/outcome/deliverable only once (under one work package).*

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Kvaliteta projektnog plana i provedbe

Work packages

| | How many? | Mandatory |  Work packages |
|------|-----------|-----------|---|
| SSCP | 1 | 1 | WP: "Project acronym" |
| SCP | 2 to 5 | 2 | WP: "Project management" WP: "Impact and dissemination" |



KRITERIJI ZA DODJELU

Kvaliteta projektnog plana i provedbe

4. WORK PLAN, WORK PACKAGES, TIMING AND SUBCONTRACTING

KOJE AKTIVNOSTI OBIČNO PROVODE PARTNERSTVA ZA SURADNJU?

- **upravljanje projektom (Project management):** u pravilu iste ili vrlo slične aktivnosti, bez obzira na projekt. Aktivnosti uključuju planiranje, provedbu i praćenje projekata, učinkovitu suradnju projektnih partnera, npr. organizacijske i administrativne zadatke, virtualne sastanke partnera, pripremu komunikacijskih materijala, pripremu i praćenje sudionika koji sudjeluju u aktivnostima itd.
- **aktivnosti provedbe (Implementation activities):** specifične su za svaki projekt a mogu uključivati događanja namijenjena umrežavanju, radne i ostale sastanke radi razmjene informacija o načinu rada i razrade rezultata. U ovim aktivnostima sudjeluje osoblje/članovi tima i polaznici (pod uvjetom da njihovo sudjelovanje pridonosi ostvarenju ciljeva projekta)
- **aktivnosti dijeljenja i promicanja (Sharing and promotion activities):** organiziranje konferencija, sastanaka, događanja čiji je cilj dijeljenje, prezentaciju i promociju rezultata projekta (opipljivi rezultati, zaključci, dobre prakse ili neki drugi oblik)

Organizacije odlučuju o najboljoj kombinaciji aktivnosti, od tradicionalnih do kreativnih i inovativnih, bitno je objasniti da/kako one doprinose ostvarenju ciljeva projekta i razmjerno kapacitetima partnerstva.

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Kvaliteta projektnog plana i provedbe

Objectives

List the specific objectives to which the work package is linked.

Activities and division of work (WP description)

Provide a concise overview of the work (planned tasks). Be specific and give a short name and number for each task.

Show who is participating in each task: Coordinator (COO), and if applicable Beneficiaries (BEN), Affiliated Entities (AE), Associated Partners (AP) and others, indicating in bold the task leader.

Milestones and deliverables (outputs/outcomes)

Milestones are control points in the project that help to chart progress. They are not needed for ERASMUS LSI projects. You can leave the section on milestones empty.

Deliverables are project outputs which are submitted to show project progress (any format). Refer only to major outputs. Do not include minor sub-items, internal working papers, meeting minutes, etc. Limit the number of deliverables to max 10-15 for the entire project. You may be asked to further reduce the number during grant preparation.

For deliverables such as meetings, events, seminars, trainings, workshops, webinars, conferences, etc., enter each deliverable separately and provide the following in the 'Description' field: invitation, agenda, signed presence list, target group, number of estimated participants, duration of the event, report of the event, training material package, presentations, evaluation report, feedback questionnaire.

For deliverables such as manuals, toolkits, guides, reports, leaflets, brochures, training materials etc., add in the 'Description' field: format (electronic or printed), language(s), approximate number of pages and estimated number of copies of publications (if any).

For each deliverable you will have to indicate a due month by when you commit to upload it in the Portal. The due month of the deliverable cannot be outside the duration of the work package and must be in line with the timeline provided below. Month 1 marks the start of the project and all deadlines should be related to this starting date.

The labels used mean:

Public — fully open (⚠ automatically posted online on the Project Results platforms)

Sensitive — limited under the conditions of the Grant Agreement

EU classified — RESTREINT-UE/EU-RESTRICTED, CONFIDENTIEL-UE/EU-CONFIDENTIAL, SECRET-UE/EU-SECRET under Decision [2015/444](#). For items classified under other rules (e.g. national or international organisation), please select the equivalent EU classification level.

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Kvaliteta projektnog plana i provedbe

Events and Meetings

Events and meetings

This table is to be completed for events and meetings that have been mentioned as part of the activities in the work packages above
Give more details on the type, location, number of persons attending, etc.

| Event No (continuous numbering linked to WP) | Participant | Description | | | | | Attendees |
|---|-------------|-------------|---|--|-----------------|--------------------|-----------|
| | | Name | Type | Area | Location | Duration (days) | Total |
| E1.1 | [name] | [name] | [insert type, e.g. training, workshop, conference, event, etc.] | [insert topics addressed, types of skills/knowledge acquired, etc] | [city, country] | [number] | [number] |
| E1.2 | [name] | [name] | [insert type, e.g. training, workshop, conference, event, etc.] | [insert topics addressed, types of skills/knowledge acquired, etc] | [city, country] | [number] | [number] |

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4.3 Timetable

Timetable (projects up to 2 years)

Fill in cells in beige to show the duration of activities. Repeat lines/columns as necessary.

Note: Use the project month numbers instead of calendar months. Month 1 marks always the start of the project. In the timeline you should indicate the timing of each activity per WP.

| ACTIVITY | MONTHS | | | | | | | | | | | | | | | | | | | | | | | |
|----------------|--------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|------|------|------|------|------|------|
| | M 1 | M 2 | M 3 | M 4 | M 5 | M 6 | M 7 | M 8 | M 9 | M 10 | M 11 | M 12 | M 13 | M 14 | M 15 | M 16 | M 17 | M 18 | M 19 | M 20 | M 21 | M 22 | M 23 | M 24 |
| Task 1.1 - ... | Beige | Beige | Beige | Beige | Beige | Beige | Beige | Beige | Beige | Beige | | | | | | | | | | | | | | |
| Task 1.2 - ... | | | | | | | Beige | Beige | Beige | Beige | Beige | Beige | Beige | Beige | Beige | Beige | Beige | Beige | | | | | | |
| Task ... | | | | | | | | | | Beige | Beige | Beige | Beige | Beige | | | | | | | | | | |

Timetable (projects of more than 2 years)

Fill in cells in beige to show the duration of activities. Repeat lines/columns as necessary.

Note: Use actual, calendar years and quarters. In the timeline you should indicate the timing of each activity per WP. You may add additional columns if your project is longer than 6 years.

| ACTIVITY | YEAR 1 | | | | YEAR 2 | | | | YEAR 3 | | | | YEAR 4 | | | | YEAR 5 | | | | YEAR 6 | | | |
|----------------|--------|-------|-------|-------|--------|-------|-------|-------|--------|-------|-------|-------|--------|-------|-------|-------|--------|-------|-----|-----|--------|-----|-----|-----|
| | Q 1 | Q 2 | Q 3 | Q 4 | Q 1 | Q 2 | Q 3 | Q 4 | Q 1 | Q 2 | Q 3 | Q 4 | Q 1 | Q 2 | Q 3 | Q 4 | Q 1 | Q 2 | Q 3 | Q 4 | Q 1 | Q 2 | Q 3 | Q 4 |
| Task 1.1 - ... | Beige | Beige | Beige | Beige | Beige | Beige | Beige | Beige | Beige | Beige | | | | | | | | | | | | | | |
| Task 1.2 - ... | | | | | | | Beige | Beige | Beige | Beige | Beige | Beige | Beige | Beige | Beige | Beige | Beige | Beige | | | | | | |
| Task ... | | | | | | | | | Beige | Beige | Beige | Beige | Beige | Beige | | | | | | | | | | |



2.2. Partnership & Cooperation

Relevantna kombinacija organizacija za vaš projekt - tko vam (pored vaše organizacije) treba da realizirate projekt i zašto?

Načini/mehanizmi **koordinacije** i **komunikacije**

Raspodjela zadataka uz **aktivan doprinos svih partnera**

Nove i/ili manje iskusne organizacije (SCP, SSCP)

Organizacije sporta na lokalnoj / **amaterskoj** razini (grassroots sport) (SCP)

 Think of the partners for your project not for your application!



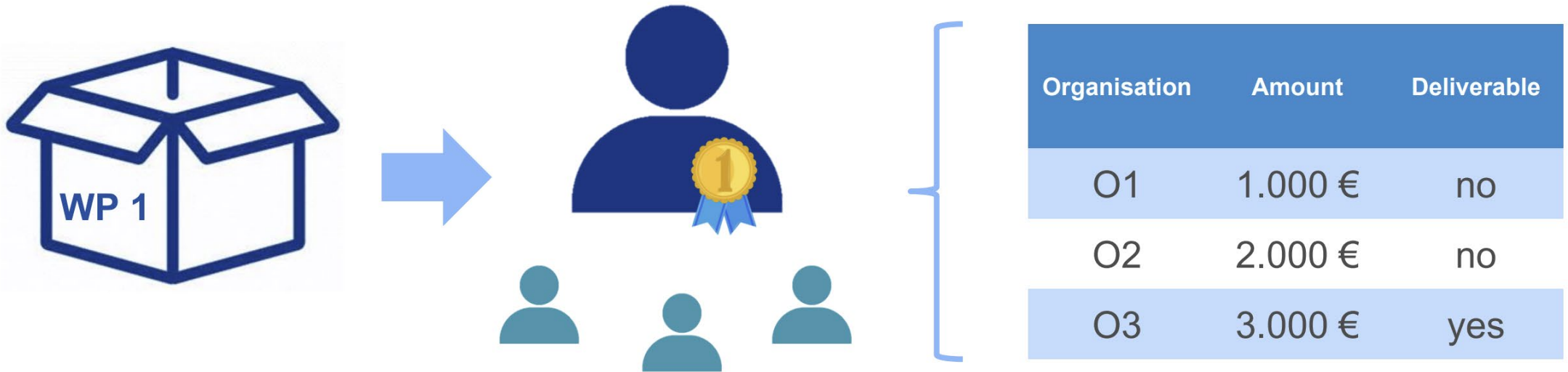
najviše 30 (SCP, SSCP) bodova



KRITERIJI ZA DODJELU

Kvaliteta sporazuma o partnerstvu i suradnji

Task and responsibilities



 If you sign the **partnership agreement**, you have to be sure that it is **compatible with the grant agreement!** The amount must be the same as in the proposal.



KRITERIJI ZA DODJELU

Kvaliteta sporazuma o partnerstvu i suradnji

2.2 PARTNERSHIP AND COOPERATION ARRANGEMENTS

2.2.1 Consortium set-up

Consortium cooperation and division of roles (if applicable)

Please address all guiding points presented in the Call document/Programme Guide under the award criterion 'Quality of the partnership and the cooperation arrangements'.

Describe the participants (Beneficiaries, Affiliated Entities and Associated Partners, others, if any) and explain how they will work together to implement the project. How will they bring together the necessary expertise? How will they complement each other?

In what way does each of the participants contribute to the project? Show that each has a valid role and adequate resources to fulfil that role.

***Note:** When building your consortium you should think of organisations that can help you reach objectives and solve problems.*

Insert text

Opišite:

- koju **kombinaciju organizacija sudionica** predlažete za realizaciju projekta - u smislu profila, dosadašnjeg iskustva u programu i stručnosti
- kako i u koje aktivnosti planirate **uključiti nove sudionike i organizacije s manje iskustva**
- kako će predložena **raspodjela zadaća** osigurati/ omogućiti aktivan doprinos svih partnera

Ako je primjenjivo, opišite **kako organizacije sudionice iz treće zemlje koja nije pridružena programu donose dodanu vrijednost projektu** – ako taj uvjet nije ispunjen, ta će organizacija biti isključena iz projektnog prijedloga u fazi ocjenjivanja.

Kvaliteta sporazuma o partnerstvu i suradnji

2.2.2 Consortium management and decision-making

Consortium management and decision-making (if applicable)

Explain the management structures and decision-making mechanisms within the consortium. Describe how decisions will be taken and how regular and effective communication will be ensured. Describe methods to ensure planning and control.

Note: *The concept (including organisational structure and decision-making mechanisms) must be adapted to the complexity and scale of the project.*

Insert text

Opišite:

- kako ćete u projektne aktivnosti **uključiti nove sudionike i organizacije s manje iskustva**
- kako ćete i koje ćete **mehanizme za koordinaciju i komunikaciju** među organizacijama sudionicama te s drugim relevantnim dionicima uključiti u projekt, opišite njihovu učinkovitost

3. Impact

Utjecaj projektnih rezultata na **sudionike i ciljne skupine** - tko i koje će koristi imati kad riješimo problem?

Strategija **diseminacije** (širenja informacija o projektu i rezultatima)

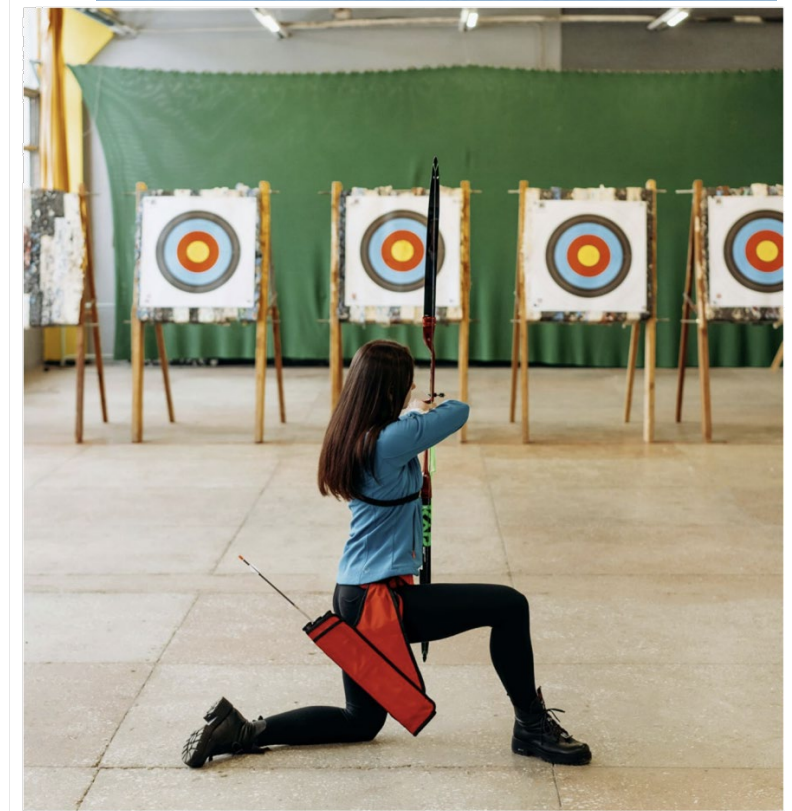
Održivost i učinak nakon završetka projekta

Promidžba/vidljivost financiranja iz EU-a

Značajni **rezultati i njihova evaluacija**

 **najviše 25 (SCP) odnosno 20 (SSCP) bodova**

Erasmus+ Sport INFO DAY 2026



3. IMPACT

3.1 Impact and ambition

Impact and ambition

Please address each guiding points presented in the Call document/Programme Guide under the award criterion 'Impact'.

Define the expected short, medium and long-term effects of the project. Who are the target groups? How will the target groups benefit concretely from the project and what would change for them?

Insert text

Opišite:

- koji su planirani koraci u projektnom prijedlog za **uključivanje rezultata projekta u svakodnevni rad organizacija sudionica**
- koje su mogućnosti/potencijal da projektni rezultati naprave **pozitivan učinak na sudionike i organizacije sudionice te na širu zajednicu**
- da li i **kako se rezultati projekta mogu koristiti izvan organizacija sudionica** tijekom i nakon završetka projekta, na lokalnoj, regionalnoj, nacionalnoj ili europskoj razini

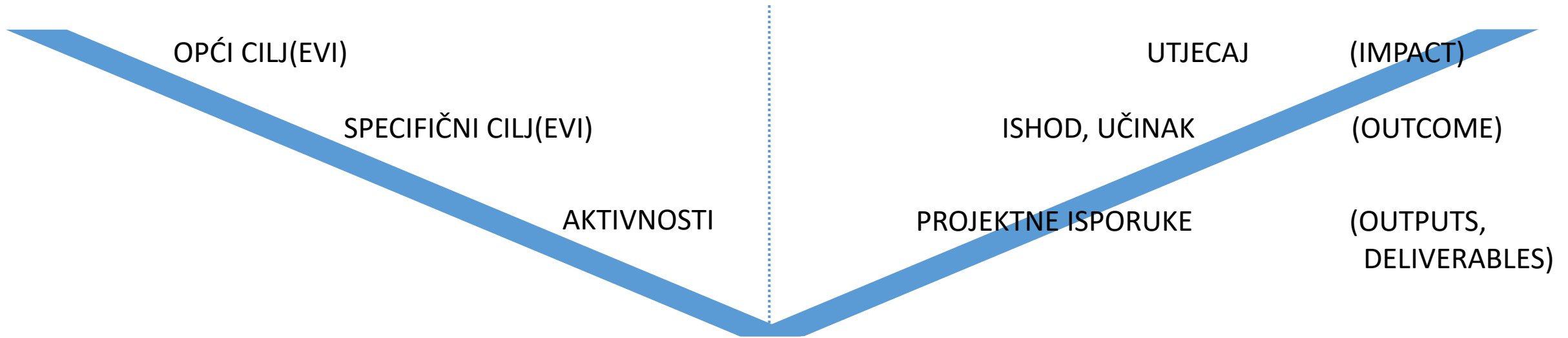
KRITERIJI ZA DODJELU OPĆENITE PREPORUKE

- opišite u prijavi stvarni i realni utjecaj projekta (engl. impact)
 - ovo je **jedan od ključnih elemenata prijave**
 - evaluatori ne žele čitati o nekim apstraktnim utjecajima, žele znati **stvaran utjecaj** - koliko ljudi je obuhvaćeno projektom, koliko će ljudi imati koristi od rezultata postignutih u okviru projekta.
- **pazite da ste konzistentni**: ciljevi, metodologija, aktivnosti, proračun i utjecaj projekta trebaju biti usklađeni i skladno se dopunjavati



KRITERIJI ZA DODJELU OPĆENITE PREPORUKE

- pazite da ste usklađeni sa Erasmus+ Programom i na konzistenost



| General Objective | Specific Objectives | Activities | Outputs | Outcomes | Impact |
|---|---|--|----------------------------------|---|--|
| GO. Improve healthy habits among youth at risk of marginalisation | SO1. Improve physical fitness of youth at risk of marginalisation | T3.1. Design a specific training framework for kids with such profile | OP1. Specific training framework | 1 training framework validated 1 pilot implemented (in 6 different countries) 30 monitors trained (/6) 120 youth tested (/6) | Youth at risk of marginalisation are healthier |
| | | T3.2. Implement 1 pilot in every partner country to test the framework | OP2. Pilot evaluation report | | |



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IRVATSKA
VO
porta

3.2 Communication, dissemination and visibility

Communication, dissemination and visibility of funding

Describe the communication and dissemination activities which are planned in order to promote the activities/results and maximise the impact (to whom, which format, how many, etc.). Clarify how you will reach the target groups, relevant stakeholders, policymakers and the general public and explain the choice of the dissemination channels.

Describe how the visibility of EU funding will be ensured.

Insert text

Opišite

- kako ćete tijekom projekta **objavljivati rezultata** projekta
 - unutar organizacija prijaviteljica,
 - s drugim organizacijama i javnošću i
 - kako ćete informirati javnost o tome da je projekt financiran sredstvima Europske unije
- ako je relevantno, napišite kako će se **proizvedeni materijali, dokumenti i mediji stavljati na raspolaganje i promovirati** s otvorenim licencama, bez nerazmjernih ograničenja

3.3 Sustainability and continuation

Sustainability, long-term impact and continuation

Describe the follow-up of the project after the EU funding ends. How will the project impact be ensured and sustained?

What will need to be done? Which parts of the project should be continued or maintained? How will this be achieved? Which resources will be necessary to continue the project? How will the results be used?

Are there any possible synergies/ complementarities with other (EU funded) activities that can build on the project results?

Insert text

Opišite:

- kako ćete osigurati održivost projekta:
 - da se **korištenje i eventualno unaprijeđenje projektnih rezultata** nastavi i po završetku projekta,
 - da održite sposobnost da inicijativa započeta u projektu i dalje **ima pozitivan učinak i ostvaruje rezultate** nakon što se iskoriste bespovratna sredstva EU-a.

PRORAČUN (BUDŽET)

- Odabire se prilikom popunjavanja on-line obrasca prijave
- Teoretski, neće se raditi financijska kontrola provedenog projekta
- Stoga je potrebno pažljivije razraditi troškove projekta (putovanja, radne sate, vanjske troškove, ...) – zasebna tablica samo za vlastitu upotrebu
- Tablica budžeta više nije obavezan privitak no identična tablica se popunjava u on-line obrascu

EACH ACTION HAS A PRE-FIXED LUMP SUM. **NO OTHER AMOUNT CAN BE AWARDED.**

TO AVOID REJECTION, MAKE SURE THAT THE TOTAL OF THE BUDGET TABLE BELOW (cell I13) CORRESPONDS TO THE PRE-FIXED LUMP SUM FOR THE CHOSEN ACTION.
ONCE YOUR BUDGET TABLE IS FILLED IN, CHECK THAT THERE ARE NO OUTSTANDING ERROR MESSAGES (RED) AND ENSURE THAT IT IS CONSISTENT WITH "SECTION 3 - BUDGET" OF THE eFORM.

| CHOSEN ACTION | PRE-FIXED LUMP SUM AS PER CALL (in €) | | |
|--|---------------------------------------|---------|---------|
| Cooperation partnerships (SCP) | 120.000 | 250.000 | 400.000 |
| Small-scale partnerships (SSCP) | 30.000 | 60.000 | |
| Not-for-profit European sport events (SNCESE) | 200.000 | 300.000 | 450.000 |

WARNING: the total below does not correspond to a pre-fixed lump sum. The budget table needs to be filled in or corrected

DETAILED BUDGET TABLE ERASMUS SPORT

Estimated budget – Lump sum breakdown - **MAKE SURE THIS TABLE IS CONSISTENT WITH "SECTION 3 - BUDGET" OF THE eFORM.**

| | WP 1 | WP 2 | WP 3 | WP 4 | WP 5 | WP 6 | WP 7 | TOTAL (in €) | |
|--|---------|---------|---------|---------|---------|---------|---------|--------------|--|
| Participants <i>(only 1 participant for SNCESE Type III - EU WIDE Events - 450.000€)</i> | [title] | [title] | [title] | [title] | [title] | [title] | [title] | - | Invalid request as no valid lump sum requested |
| [name] | | | | | | | | 0 | |
| [name] | | | | | | | | 0 | |
| [name] | | | | | | | | 0 | |
| [name] | | | | | | | | 0 | |
| [name] | | | | | | | | 0 | |

NAJČEŠĆE POGREŠKE

Common mistakes 1/9

Wrong topic selected on the Funding&Tenders platform

European Commission | Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

EN Register Login

HOME SEARCH FUNDING & TENDERS HOW TO PARTICIPATE PROJECTS & RESULTS WORK AS AN EXPERT SUPPORT

Search funding & tenders [Need help?](#)

Search

Match whole words only

Type Grants 37 Tenders

Submission status Forthcoming

37 item(s) found

Programme **Erasmus+ (ERASMUS+)**

Capacity building in the field of sport
ERASMUS-SPORT-2024-CB Call for proposal
Erasmus+ (ERASMUS+)

Cooperation Partnerships
ERASMUS-SPORT-2024-SCP Call for proposal
Erasmus+ (ERASMUS+)

Jean Monnet Network on external policy: EU- Latin America

NAJČEŠĆE POGREŠKE

Common mistakes 2/9

Incorrect annexes uploaded to the application form in the system

Deadline
23 March 2022 17:00:00 Brussels Local Time

Call data:
Call: ERASMUS-SPORT-2022-SSCP
Topic: ERASMUS-SPORT-2022-SSCP
Type of action: ERASMUS-LS
Type of MGA: ERASMUS-AG-LS

Topic and type of action can only be changed by creating a new proposal.

Find your organisation

PIC: Short name:

Organisations you have been previously associated with. (Click to select)

| | | |
|---|---|---|
| PIC: 913842918 Test Camelia-Valeria place Rogier Brussels, BE | PIC: 923131832 Aero LTD Maartstraat 12 Almere, US VAT: 125648321 | PIC: 892863661 SME Test Rue ABC, 3 Brussels, BE |
| PIC: 933341955 Charalampos Xenogannis champ du champ de mardi 5 brussels, BE VAT: BE0820975039 | | |

NAJČEŠĆE POGREŠKE

Common mistakes 3/9

Missing information on partner organisations in the application form

The screenshot displays a web interface for managing organisations. It is divided into three main sections: Coordinator, Partner, and Affiliated Entity.

- Coordinator:** Shows 'Aero LTD' with details: 'Aero LTD - test company', 'Almere, US', and 'PIC: 923101832'. It includes buttons for 'Add Affiliated Entity', 'Add contact', 'Change organisation', and 'Contact organisation'. Two contacts are listed: 'Helena KAMENCIKOVA - Main contact' and 'Zanete Tifentale - Contact person'.
- Partner:** Shows 'JANITOM Tomasz Janisz' with details: 'JANITOM Tomasz Janisz', 'Gdansk, PL', and 'PIC: 952853893'. It includes buttons for 'Add Affiliated Entity', 'Add contact', 'Change organisation', and 'Contact organisation'. One contact is listed: 'Helena Kamencikova - Contact person'.
- Affiliated Entity:** Shows 'Test Camella-Valeria' with details: 'Test Camella-Valeria'.

NAJČEŠĆE POGREŠKE

Common mistakes 5/9

Incorrect lump sum in the budget calculator

| Name | Type | Compressed size | Password... | Size | Ratio | Date modified |
|---|---------------------------|-----------------|-------------|----------|-------|------------------|
| Tpl_Application Form (Part B SEP) (...) | Rich Text Format | 209 KB | No | 2.618 KB | 93% | 25/01/2022 11:19 |
| Tpl_Calculator (ERASMUS LS SPORT...) | Microsoft Excel Worksheet | 28 KB | No | 41 KB | 32% | 25/01/2022 11:19 |

| CHOSEN ACTION | PRE-FIXED LUMP SUM AS PER CALL (in €) | | | | | | | |
|--|---------------------------------------|---------|---------|--|--|--|--|--|
| Cooperation partnerships (SCP) | 120.000 | 200.000 | 400.000 | | | | | |
| Small scale partnerships (SSCP) | 30.000 | 80.000 | | | | | | |
| Not for profit European sport events (NCESE) | 200.000 | 300.000 | 450.000 | | | | | |

WARNING: the total below does not correspond to a pre-fixed lump sum. The budget table needs to be filled in or corrected.

| DETAILED BUDGET TABLE ERASMUS SPORT | | | | | | | | |
|---|-----|-----|-----|-----|-----|-----|-----|--------------|
| Estimated budget - Lump sum breakdown - MAKE SURE THIS TABLE IS CONSISTENT WITH "SECTION 3 - BUDGET" OF THE APOB. | | | | | | | | |
| Participants <small>(only 2 participant for NCESE Type II or NCESE Events - 450.000€)</small> | VP1 | VP2 | VP3 | VP4 | VP5 | VP6 | VP7 | TOTAL (in €) |
| | | 0€ | 0€ | 0€ | 0€ | 0€ | 0€ | 0€ |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

| CHOSEN ACTION | PRE-FIXED LUMP SUM AS PER CALL (in €) | | | | | | | |
|--|---------------------------------------|---------|---------|--|--|--|--|--|
| Cooperation partnerships (SCP) | 120.000 | 200.000 | 400.000 | | | | | |
| Small scale partnerships (SSCP) | 30.000 | 80.000 | | | | | | |
| Not for profit European sport events (NCESE) | 200.000 | 300.000 | 450.000 | | | | | |

The total budget corresponds to a pre-fixed lump sum. Make sure that this table is consistent with "Section 3 - Budget" of the APOB.

| DETAILED BUDGET TABLE ERASMUS SPORT | | | | | | | | |
|---|-----|-----|-----|-----|-----|-----|-----|--------------|
| Estimated budget - Lump sum breakdown - MAKE SURE THIS TABLE IS CONSISTENT WITH "SECTION 3 - BUDGET" OF THE APOB. | | | | | | | | |
| Participants <small>(only 2 participant for NCESE Type II or NCESE Events - 450.000€)</small> | VP1 | VP2 | VP3 | VP4 | VP5 | VP6 | VP7 | TOTAL (in €) |
| | | 0€ | 0€ | 0€ | 0€ | 0€ | 0€ | 0€ |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

NAJČEŠĆE POGREŠKE

Common mistakes 7/9

Incorrect budget distribution in SNCESE

Type I and Type II

Budget split among all organisations of the consortium – full partners

EU-wide event

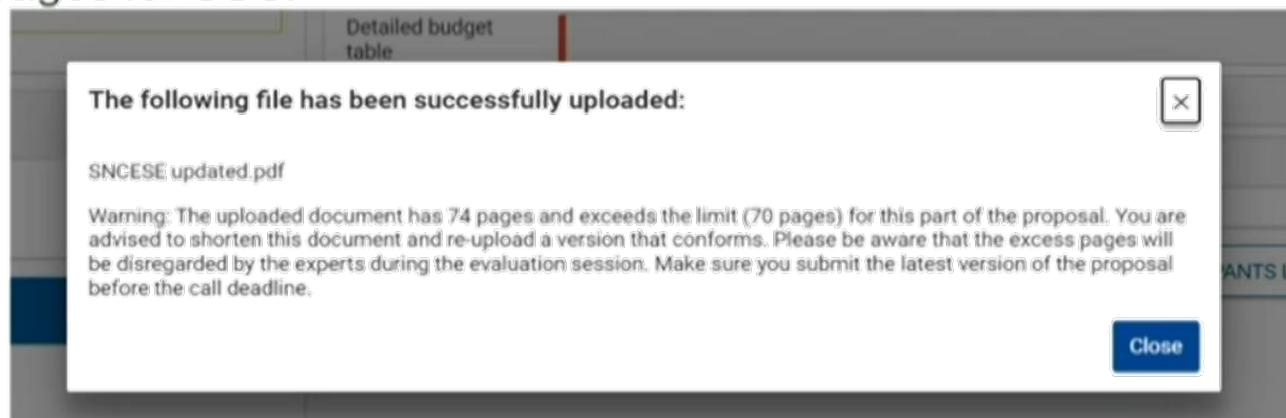
Budget only goes to the applicant, all other organisations are associated partners in the project

NAJČEŠĆE POGREŠKE

Common mistakes 8/9

Excess pages in Part B – **Technical description** – not evaluated

- 70 pages for SCP-SNCESE
- 40 pages for SSCP



NA KRAJU – posebna napomena

Originalan sadržaj i autorstvo

U okviru programa Erasmus+ moraju se poštovati prava intelektualnog vlasništva i izvornost podnesenog rada. Sve prijave za projekte i akreditacije moraju imati izvorni sadržaj čiji je autor prijavitelj ili partnerske organizacije ili članovi konzorcija koji zajednički podnose zahtjev za bespovratna sredstva.

...

Stoga prijavitelji moraju osigurati da su njihovi prijedlozi u cijelosti izvorni, da se u njima pravilno navode svi izvori te da poštuju primjenjiva pravila o intelektualnom vlasništvu i etičke smjernice kako bi se izbjegao rizik od odbijanja.

...

Ako prijavitelji za pripremu prijave namjeravaju koristiti generativnu umjetnu inteligenciju (UI), trebali bi imati na umu da postoji rizik od plagiranja i temeljito provjeriti je li prijava primjerena i točna, je li u skladu s propisima o intelektualnom vlasništvu i je li njezin sadržaj izvoran.

...

Prijaviteljima se savjetuje da se pri sastavljanju prijave ne oslanjaju na vanjske subjekte ili pojedince. Bespovratna sredstva ne obuhvaćaju troškove povezani sa zapošljavanjem vanjskih organizacija ili pojedinaca radi sastavljanja prijave ili kasnijih izvješća jer se to smatra temeljnim zadaćama koje se ne mogu podugovoriti.

Za naprednije: traženje partnera

- Traženje na portalu Funding&Tenders

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/partner-search>

- Pretraga sufinanciranih projekata:

<https://ec.europa.eu/programmes/erasmus-plus/projects/>

- Pretraga unutar samog poziva za dostavu projektnih prijedloga

Za naprednije: traženje partnera

European Commission | EU Funding & Tenders Portal

Home > Funding > Calls for proposals > Cooperation Partnerships

Cooperation Partnerships

ERASMUS-SPORT-2026-SCP

Topic Call for proposal

Internal navigation

- General information
- Topic description
- Topic updates
- Conditions and documents
- Budget overview
- Partner search announcements**

General information

Programme
Erasmus (ERASMUS)

Call
Sport 2026 (ERASMUS-SPORT-2026)

Type of action
ERASMUS-LS ERASMUS Lump Sum Grants

Deadline model
single-stage

European Commission | EU Funding & Tenders Portal

Home > Funding > Calls for proposals > Cooperation Partnerships

Partner search announcements

177 Searches of partners to collaborate on this topic

[View / Edit](#)

LEARs, Account Administrators or self-registrants can publish partner requests for open and forthcoming topics after logging into this Portal, as well as any user having an active public Person profile.

NA KRAJU

- Svakako se probajte prijaviti
- Važno je odabrati pouzdane partnere u projektu
- U novom pozivu puno veći fokus je na rezultatima i postignućima - važna diseminacija rezultata, održivost, inovativnost
- Ne treba se bojati
- Svakako se probajte prijaviti ili probajte biti partner u projektu
- Koristite sve raspoložive resurse: programski vodič, upute sa web stranica, postavljajte pitanja na službeni email

NA KRAJU

Consortium



NA KRAJU

In a nutshell

Read carefully E+
Guide + material at
your disposal

Coherent number of
WP and
deliverables -
quality over quantity

Refer to the award
criteria when
preparing Part B

Official templates
Part B+ Formatting
rules

No error messages
in the budget

Don't wait until the
deadline

Hvala na pažnji !